

**Upper Valley Subcommittee**  
of the Connecticut River Joint Commissions  
May 26, 2020 Meeting Minutes  
Video Conference Call

<b>NH Members:</b>	<b>Present</b>	<b>Absent</b>
Alice Creagh, Hanover, NH		X
Jim Kennedy, Chair, Hanover, NH	X	
Eric Agterberg, Lebanon, NH	X	
Ruth Bleyler, Lebanon, NH		X
Bruce Garland, Lebanon, NH (alt)		X
Bill Malcolm, Lyme, NH	X	
Vacancy, Lyme, NH		
Christine Buntten, Orford, NH		X
Carl Schmidt, Orford, NH		X
Karyn Brown, Piermont, NH		X
Helga Mueller, Piermont, NH		X
Melissa Horwitz, Norwich, VT		X
Vacancy, Norwich, VT		

<b>VT Members:</b>	<b>Present</b>	<b>Absent</b>
Vacancy, Bradford, VT		
Vacancy, Bradford, VT		
Nancy Jones, Bradford, VT (alt)		X
Ben Dana, Fairlee, VT	X	
Vacancy, Fairlee, VT		
Danielle Allen, Fairlee, VT (alt)		X
David Barrell, Hartford, VT		X
Lynn Bohi, Hartford, VT	X	
Jason Houle, Hartford, VT (alt)		X
Tara Bamford, Thetford, VT	X	
Bill Bridge, Thetford, VT		X
Linda Matteson, Thetford, VT (alt)	X	

Others present: Olivia Uyizeye, Staff from UVLSRPC

1. Welcome and Introductions

Chair Kennedy called the meeting, conducted via conference call, to order at 7:02 PM under the emergency provisions of RSA 91-A, New Hampshire’s Right-to-Know law, as allowed by Emergency Order 11 under Executive Order 2020-04 in light of the COVID-19 outbreak. Chair Kennedy conducted a roll call of LAC members, invited any guests to introduce themselves, and welcomed all present.

2. February Meeting Minutes

Kennedy opens up the February meeting minutes for review and comment. Bamford notes that a change is needed on item 3a referencing the designated river corridor where it should indicate a distance of ¼ mile. Malcolm makes a motion to approve the minutes as amended. Matteson seconds the motion. The motion passes by roll call vote with Bohi abstaining.

3. Permit Review

a. Hedges Dock, Hanover, NH

Kennedy circulated a draft comment letter and asks for additional comment. Kennedy notes that the referenced dates need to be updated. Bamford makes a motion to approve the letter as amended. Matteson seconds the motion. The motion passes unanimous by roll call vote.

b. Meyer Boathouse Project, Lyme, NH

Kennedy notes that the landowner is seeking an after the fact permit on the boat dock. Kennedy circulated a draft comment letter and asks for additional comment. Comments submitted by Malcolm via email on minor edits are acknowledged. Malcolm makes a motion to approve the letter as amended. Matteson seconds the motion. The motion passes unanimous by roll call vote.

c. Westboro Rail Yard, Lebanon, NH

Kennedy shares additional information. The area is confirmed by the applicant as a brownfield. Any needed clean-up is part of the redevelopment for the area as described by the applicant. The work is exempt from the alteration of terrain permit; however the applicant plans to follow the guidelines.

Malcolm says it should be acknowledged in the letter that the site was not acknowledged during the site visit as a brownfield. Bamford notes that in reference to the CRJC Upper Valley public meeting the text should be changed to past tense - "will meet" to "did meet". Further, Kennedy notes that the date needs to be updated and Bleyler's minor edits submitted via email incorporated.

Bohi makes a motion to approve the letter as amended. Agterberg seconds the motion. The motion passes unanimous by roll call vote.

4. Other Updates & Business

a. Draft 2020 Basin 14 Tactical Basin Plan

Bamford notes she is happy to see the incorporation of LRS comments on road recommendations were given more emphasis by creating a separate section for them and the recommendation written regarding training for road crews was added.. Bamford recommends sending a letter thanking for the incorporation of LRS comments. Kennedy asks where e-coli on Ompompanoosuc River came from. Matteson indicates that the source is unknown. Malcolm makes a motion to thank the basin planner in any form of communication deemed appropriate. Bohi seconds the motion. The motion passes unanimous by roll call vote.

b. NH Wetlands permit process

Kennedy will work on a process for LRS review for the next meeting.

c. Other Business

Malcolm asks that the applicant send permit details by pdf and that be incorporated into the requirements set by NHDES. Kennedy indicates that the current pandemic may further this change over. Kennedy will write a letter expressing the concern to NHDES. Bamford indicated when she staffed the Subcommittees she was usually able to obtain a PDF from the applicant directly. Kennedy describes that Vicki Smith, staff of the Hanover Commission, scans a copy of the permit to send to all members and ensures every special exception application is provided in print.

5. Adjourn

Malcolm makes a motion to adjourn. Bohi seconds the motion. The vote passes unanimous by roll call vote.

*Respectfully Submitted by Olivia Uyizeye.*