



Connecticut River Joint Commissions
Finance Committee Meetings
Monday, March 18, 2019 – 1:00–2:00 P.M.
10 Water St. Lebanon, NH

Minutes

Finance Committee Meeting – CRJC Monday, March 18, 2019, 1:00 – 2:00 p.m.

Commissioners Present: Griffin, McClammer, Bamford, and Lembke (via phone)

Monthly Reports – Committee request that Reports display the budget column consistent with approved budget. This needs to be verified for current fiscal year.

Operating Reserve Policy – The Draft Operating Reserve Policy was reviewed, and the comments from the accountants were considered. The differences between operating reserves and discretionary funds were discussed. The concept was to decide how much you can spend in a year and still have adequate cash flow while awaiting payments. Rather than use a percentage it might prove easier to go back to a number/a dollar amount of reserve that is unbudgeted so that there are adequate funds for cash flow. \$10,000 was a possible number. Staff will consult with Ann MacEwan to think this through possibility. The RFP consultant might consider options to raise funds for discretionary expenditures.

Anne MacEwan will be invited to attend the April meeting so they can adopt a policy for new fiscal year.

Investments – Money Market funds would have to be accessible and worth the trouble to change yield versus the current non-profit account. Steve Lembke will follow up with Bar Harbor. The Finance Committee will meet at 1:30 p.m. on April 15, 2019 prior to Joint Commission's meeting.

Meeting adjourned at 2:00 P.M.



Connecticut River Joint Commissions
Executive Committee Meetings
Monday, March 18, 2019 – 2:00–4:00 P.M.
10 Water St. Lebanon, NH

Minutes

Comm. McClammer called meeting to order at 2:00 pm.

Commissioners: Present: Rasmussen, McClammer, Belenz, Griffin, Bamford, Lembke (phone). Staff: Crocker & Schneider

January 28, 2019– Comm. Lembke moved approval of minutes as presented. Comm. Griffin seconded. Vote: Unanimous

Approve Minutes of January 28, 2019

Comm. Rasmussen moved to approve meeting minutes as presented. Comm. Belenz seconded. Vote: Unanimous

Accept February and January Financials

Comm. Rasmussen moved to accept financials, seconded by Comm. Griffin. There was a question about why the CSB funding is in parentheses to show restriction which implies it is a negative. Staff was asked to inquire why the \$2,000 is in parentheses. Budget position seems fine through end of fiscal year per staff.

Follow up February Joint Commissions Meeting – All items are active and are in process.

Waters of the US Comment Letter – Consensus that the letter was excellent and should be circulated to Commissioners following review by Comm. Caduto at VTANR. Motion suggest that Marie Caduto provide preliminary technical review before sending out so that everyone can review final comments prior to submission to EPA. Comments should be sent directly to Jim – no discussion permitted. Deadline to get comments back to Jim McClammer. Technical discussion followed of how the changes will impact wetlands. Put it first on agenda for April 15 meeting.

RFP Strategic Planning

The timeframe was reviewed. Beginning in July Completed by end of the calendar year will be added to language as well as a look at financial prospects. Minor changes to add language negotiate – portion of work or part or none. Board of Directors is the Executive Committee – check language to substitute Commissioners. Executive Committee is the steering committee for the project. Check with other groups for Resources. UNH Extension does a good job for a reasonable price.

Comm. Rasmussen moved that staff complete the changes and issue the RFP and Comm. Lembke seconded the motion. Vote: Unanimous

Connecticut River Byways Website – Motion that CRJC become the website host for one year and utilize CRJC funds and then request of RPCs contribute to maintain website until such time it is disposed. Chris Campany moved and Lembke seconded. Vote: Carried with five votes in favor and one vote opposed. (Staff will look at activity reports.)

CRC Source to Sea Clean up Request for Funds – Until strategic planning is complete and lacking a way to add to funds. Until then, we have to say we support, but we are not in a position to make a contribution at this time. Staff will draft a letter for President McClammer signature.

Connecticut River Economy Forum – Update – Vote to Submit Application. Comm. Campany moved Resolution No. 1 March 18, 2019, Comm. Rasmussen seconded motion. Vote: Unanimous.

FERC Relicensing – Nothing to update. Study Report Addendum is due May 20 and meeting held by June 4, 2019. Discussion followed on the input on recreation plans and those from local river subcommittees. Final plans are due by the 4th quarter of the current fiscal year.

Congresswoman Annie Kuster’s office contacted CRJC to set up a meeting with Commissioners to make comments on the FERC process on either Wednesday or Thursday this week. The day and time suggested was Thursday, at 2 p.m. here at CRJC office. Staff will notify commissioners and the FERC work group. Staff will ask if 2pm Thursday works. Difficulties of the ILP process and other issues will be discussed. Staff will work with Comm. McClammer to compile questions or comments from other Commissioners or FERC Working Group.

Agenda April Joint Commissions – Letter on WOTUS – Byway Website – State of Fisheries

in Watershed – Trends and Impacts in the Watershed – State of Deer Population – Speaker Fisheries/Hunting. Staying Connected Initiative multi-national wildlife corridors and habitat connectivity. TNC is the lead on this initiative. State staff on health of water quality might be a possibility. Speaker name (David Neil's chief aquatic biologist at NH DES) and Jeff Crocker VT – Greg Comstock NH possible speakers.

Date & Time – Check results of the Doodle Poll and present at April Meeting.

New Business – Comm. McClammer will draft a letter to welcome Marie Caduto to the Joint Commissions. All are thrilled to have her on the Commission and excited about the appointment.

The CRC meeting in lower reaches watersheds in Connecticut meeting was discussed. Most of comments about CRJC were positive comments. Mt. Ascutney had a speaker from UVM, a fluvial geo-morphologist Kristen Underwood who was very well received. Comm. McClammer suggested everyone keep an eye on water quality monitoring funds and other grant opportunities.

Comm. Belenz is not available on April 15, 2019.

Comm. Campany moved and Comm. Rasmussen seconded a motion to adjourn.