



Steering Committee meeting
Minutes 09/14/10
CRJC office, Charlestown, NH

Present: Glenn English, Cheston Newbold, George Watkins, Peter Gregory, Tom Kennedy, John Severance, Norm Wright, Bob Christie

Staff: Theresa Darling

Glenn English, Chair

10:05am

- 1) Approval of minutes – Norm moved to accept, John seconded. George wants to add Sharon’s email advice to the minutes. Glenn wants to keep minutes and keep Sharon’s comments on file. Unanimous.
 - 2) Financial update – Reviewed AR and AP and discussed which payables to cut. Norm moved to make payments, George seconded. Peter moves to pay NHCF \$8000 now and the other \$8000 in the middle of Oct. John seconded. Unanimous.
 - 3) Cost cutting. Discussed options for moving the office. We can move to Tom’s office or to Theresa’s home. Theresa will submit a cost proposal.
 - 4) Byway council – There was a meeting with byway council. They are putting together a draft MOU. Glenn clarified that we are not going to hand over our grants to the byway council but we need to capture as much staff time as we can. Tom stated that there are two issues. One is that Theresa does not have enough time to do all the byway work. Second, he negotiated \$6000 of the VT ANR grant as match but we need an indirect rate and we can’t do it without an audit. Tom would like to see an RPC take some of the work. Glenn suggested that the byway council has until Friday to submit a final draft so it can part of the agenda for the meeting on the 27th.
 - 5) Bylaws – Bob Christie discussed proposed bylaw changes. He stated that the background is that some commissioners have talked about the way things are being run and the bylaws need to be worked on. He stated that the problem is that we have all failed as commissioners, some have been involved, and some have not. He is not sure how it started that the steering committee was running things, but it has worked. He sent an email referencing a more corporate structure to run the organization. Bob passed out 5th draft of bylaws and discussed. Bob passed out “financing CRJC” and discussed. Glenn added that it is time to take stock and look long term.
 - 6) Other business – George wants to discuss Sharon’s notes. Glenn added that he has responded to Sharon and we will take advisement and keep it on file. John Severance talked about subcommittees. He stated that they have a powerful base and we really need proposals to light the fire.
- Adjourned.