



**CT River Joint Commissions
July 26, 2010
Lebanon City Hall, Council Chambers
Meeting Minutes**

Present: Tom Kennedy, Glenn English, Stephen Long, Michaela Stickney, Gayle Ottmann, Nat Tripp, Susan McMahon, Norm Wright, Peter Gregory, Gary Moore, Brendan Whittaker, Cheston Newbold, John Tucker, John Severance, Bob Harcke, Cleve Kapala, Mary Sloat, Bob Christie, Beverly Major, George Watkins, Janet Rebman, Alison Meaders

Staff: Theresa Darling

Guests: Rebecca Brown, Rick Hopkins, Bernie Folta, Larry Reed

Tom Kennedy chairs the meeting.

12:30 pm

Two changes to the Agenda: David Deen will not be able to make it. Remove # 7 Report from Steering and Finance Committee, it will be addressed.

Report from NH Caucus – Cleve Kapala announced that the NH CRVRC met before this meeting and nominated the chair of NH. John Tucker moved to name Glenn English, who will be CRJC's new President. Cheston Newbold seconded. Unanimous.

Vote for Vice-chairs of VT and NH to be on the Steering Committee- Gary Moore moved that Norm Wright and John Severance join the Steering Committee. George seconded. Unanimous. Cleve announced that the NH Commission has selected Bob Christie to be the 7th member of the Steering Committee. Bren Whittaker moved. John Tucker Seconded. Unanimous.

Members of the Finance Committee – The Chair asked if anyone wanted to see changes to the finance committee at this time. No reply.

Approval of Minutes – Cheston Newbold moved to accept minutes of June 1, 2010. John Tucker seconded. Unanimous.

Update on grants with State Agencies and non-profits – Peter Gregory gave an update on status of NHCF regarding the email from Katie Mellow on July 09, 2010 stating the payback plan. Mary Sloat moved to accept. Bev Major seconded. Unanimous.

Peter gave an update of outstanding payments with NHDOT. He stated that there was a meeting with NHDOT where they tried to determine what they are going to pay and what the status of the projects. CRCJ will lose money on any work if we work any further on them. If we are not paid on a certain activity, they will ask for the money back. We have a number of outstanding invoices. We are going to repackaging the invoices and send them certified mail.

Tom discussed the VTRANS Itinerary grant. He stated that the grant was put on hold and they need an indirect cost proposal with an audit. We will need to find an auditor because of that grant. Peter added that they want to make sure we are viable.

Tom discussed the state appropriations. He stated that VT will give us limited advances quarterly and the NH appropriation is \$30,000.

Conflict of Interest Policy – Discussed amendments. 1) Change Paragraph I to read that commissioners are appointed by respective governors “or agencies of NH”... 2) Strike Section VII. John Tucker moves to accept with amendments. Gary Moore seconds. Unanimous.

Update on discussion with Senator Sanders staff – They are trying to find additional funding. The problem has been the match. CRJC cannot afford 50% match. We are looking at EPA as a source. John Tucker states that we would at least like to be attached to an office that would like to help us, not strike us out.

Financial Statements – Larry Reed passed out financial statements, reviewed and discussed them. Tom asked if the commissioners are ok with the Steering Committee reviewing payables. Gary moved that Steering and Finance Committees be allowed to make payable decisions. Unanimous. Tom stated that in the future, the Steering Committee will ask Theresa and Larry for payable recommendations. Gary Moore moves that the Steering and Finance Committees be authorized to put out an RFP for an audit. Bev Major seconded. Unanimous.

FY 11 Budget - Larry Reed passed out draft 2011 budget. Gary Moore moved to adopt this budget. 21 yeas, 1 no, George Watkins.

2:45 pm John Tucker moved to go into non-public session. Roll-call vote, Unanimous.

3:00 PM out of non- public session

Future Staffing - John Tucker moved that the CRJC Executive Director be recalled immediately, ending the previously adopted layoff, and pending adoption of further mutually agreeable terms and conditions between commissioners and Executive Director, shall be employed two days per week with the priority focus being CRJC funding, both immediate and long term. Cheston Newbold seconded. Bob Christie called to use secret ballot. Rick Hopkins and Bernie Folta counted the votes. 4 yes, 17 no, 1 abstained.

Adjourned 3:25