



Steering Committee Meeting
February 18, 2011
SWCRPC Office, Ascutney, VT

Present: Glenn English, Bob Christie, Tom Kennedy

Staff: Theresa Darling

Guests: Bernie Folta

Glenn English, Chair

10:00 am

Glenn asked for a moment of silence for George Watkins.

Minutes of the Last Meeting: Tom moved to accept minutes of the December 22, 2010 Steering Committee meeting. Seconded by Bob. Unanimous.

AR and AP: Theresa outlined the AR and AP reports. It was decided to pay the Craftmen's bill and charge \$1,200 to each state grant to cover the match if possible.

Grant Statuses: For the Colebrook project, CRJC will not be issuing the permit. The Town of Colebrook will be taking over the permit. There will be an amendment. For EPA, Chris Curtis from PVPC is asking for an accounting based on task. CRJC needs to get out of the Colebrook portion of the EPA grant. CRJC is looking to close it out by May. For the 604B LRS grant, CRJC is working on the paperwork for a grant extension. The Mt. Ascutney subcommittee is meeting Tuesday night.

Staffing: After analyzing the remainder of the state grant money, it was agreed that CRJC will not be able to provide any other staffing for this fiscal year.

NH SB 25 Update – Glenn reported that right now we are between NHOEP and NHDES and they have put \$30,000 for our next fiscal year. For the next round of budgeting, CRJC is looking at \$60,000 from NH and VT. CRJC will not be able to hire a Program Director unless there is more money.

Comments: Tom asked Glenn if CRJC is taking a roll in northern pass? Glenn answered that he didn't see how CRJC can do anything.

Glenn motioned to go into executive session to discuss a personnel issue citing Roman numeral II. There was a roll call vote. All were in favor.

Tom moved to come out of executive session.

Tom asked Theresa to get weekly time sheets with hours vs. tasks to Glenn so they can have an idea what time is being spent on. Tom would like Theresa to spend some time straightening out LRS's staff and limited time on updating the website.

Tom asked on behalf of the Byway Council if they can have ownership of their website which CRJC renews and was updating. All Agreed. Theresa will send Nat Tripp the website info. The Byway Council would also like to have photos. All Agreed.

Adjourned 11:10.